



ALEXANDRA PARK AND PALACE CHARITABLE TRUST

BOARD MEETING

Agenda Item 11

18 September 2025

Report Title: Trustees' Annual Report & Financial Statements 2024 – 25

Purpose: To present the Trustees' the Draft Annual Report and Financial Statements for signing and submission to the Charity Commission.

Local Government (Access to Information) Act 1985 N/A

1. Recommendations

- 1.1 To approve the Draft Annual Report and Financial Statements
- 1.2 In case of any further minor amendments, to delegate powers for a final approval and signing off the Annual Report and Financial Statements to the Chief Executive and Chairs of the Trustee and APTL Boards.
- 1.3 To delegate powers for the Chair of the Trustees to sign the Letters of Representation

2. Executive Summary

- 2.1 The end of year reports were presented to the Finance Resource, Risk and Audit Committee (FRRAC) and APTL Board at their respective meetings in September, where the Audit Partner also presented the audit findings report.
- 2.2 Feedback is provided in the FRRAC Chair's verbal update report including the recommendation that the respective letters of representation are signed by the APTL and Trustee Board Chairs following their consideration of the Financial Statements.
- 2.3 The APTL Chair's report will be provided as a verbal update due to the proximity of the meetings, under the exempt section of this meeting.

3. Legal Implications

The Council's Director for Legal & Governance has been consulted in the preparation of this report and has no comments.

4. Financial Implications

The Council's Chief Financial Officer has been consulted in the preparation of this report and has no comments.

5. Appendices

Appendix 1 – Draft & Unsigned Trustees' Annual Report & Financial Statements